

Article II - Purpose

Section 1 To provide forums for education through the newsletter and general membership meeting and avenues for public discussion through forums, conferences, and publications.

(Suggested change: To provide forums for education and avenues for public discussion through forums, conferences, and publications.)

Article III - Management; Board of Directors

Section 4 Prospective Board members will be nominated by the nominating committee and elected by the membership in April. The terms of office shall run for two years. The terms of the Board members shall be staggered so that five seats will be filled each year. (Suggested Change: Prospective Board members will be nominated by the nominating committee and elected by the membership in April. The terms of office shall run for two years. The terms of the Board members shall be staggered so that five seats will be filled each year.)

Section 5 The Board will meet monthly at a time determined by the Board and at a place accessible to all Board members. (Suggested Change: The Board will meet a minimum of 4 times per year as determined by the Board and at a place accessible to all Board members.)

Section 6 The Board will determine the business of the membership meeting at their regular monthly meeting.

(Suggested Change: The Board will determine the business of the membership meeting at their regular meeting.)

Section 7 The officers shall be: Chairperson, Vice-chairperson, Secretary, Treasurer, Membership Coordinator, Communications Coordinator, Iowa Shares representative.

Article IV - Officers and Duties

Section 1 The Chairperson shall preside at all general membership and Board meetings or ensure that a chairperson is delegated. With the assistance of the Board, establish a working agenda for general membership and Board meeting ~~one month~~ prior to the meetings.

Serve as, or designate someone, to serve as the registered agent to the Iowa State Secretary of State with regard to incorporation. The Chairperson can countersign all checks.

Section 3 The Treasurer shall receive all money and pay all bills, write checks to reimburse approved expenditures, file yearly tax forms, maintain records of all EA activities requiring reimbursement or payment, provide a monthly summary of EA finances, transfer membership applications to the Membership Coordinator, and maintain the bulk mail account.

(Suggested Change: The Treasurer shall oversee the following 1) receipt of all money and payment of expenses; 2) the yearly filing of forms to maintain status with outside fund raising sources; 3) maintenance of records of all corporation activities requiring reimbursement or payment; 4) a quarterly summary of finances; and 5) the transfer of membership applications to the Membership Coordinator.

Section 5 The Membership Coordinator shall maintain accurate records of current membership, or delegate that responsibility to an assistant, process membership applications in conjunction with the Treasurer, and organize new member drives ~~and orientation for new members~~.

Section 6 The Communications Coordinator shall develop and coordinate the dissemination of information to the public regarding monthly meetings, maintain an updated Board of Directors phone tree, collect and save articles about EA, with assistance from the Secretary serve as the historian, keep a file of all literature put together by EA or its committees, and serve as a reference to committees in the writing of press releases.

(Suggested Change: The Communications Coordinator shall develop and coordinate the dissemination of information to the public.)

Article V – Meetings

The regular monthly meeting shall be held alternately the first Wednesday/Thursday of each month at a time that has been agreed upon by the membership. The annual meeting will be held in April. The location of the meeting will be accessible to all members.

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(Suggested Change: The Board of Directors shall meet a minimum of 4 times per year at a time that has been agreed upon by the membership. One of the Board of Directors meetings also may be the annual meeting of the membership. The location of the meeting will be accessible to all members.)

